



**IMANUWADI NGOKWESIGABA SESI-14
SOMTHETHO WOKUKHUTHAZWA
KOKUFINYELELA OLWAZI, KA-2000,
ifundwe kanye NESIGABA 4 SEMITHETHO
EMAYELANA NEKUVIKELWA KOLWAZI
LOMUNTU.**

Lo mbhalo uyatholakala nangezilimi ezilandelayo: Isingisi nesiPedi.

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2. INHLOSO YENCWADI

Ngezinjongo zoMthetho Wokukhuthazwa Kokufinyelela Olwazini wesi-2 wezi-2000 (“**PAIA**”) , leli bhukwana lichaza inqubo yokuthi izakhamizi noma abantu bangafinyelela kanjani kumarekhodi aphethwe umgwamanda kanye nendlela isicelo sokufinyelela esizokwenziwa ngayo ama-Information Processors.

Ngezinjongo zoMthetho Wokuvikela Ulwazi Lomuntu Siqu 4 ka-2013 (“**POPIA**”) , phakathi kwezinye izinto, leli bhukwana lichaza injongo Ulwazi Lomuntu Siqu olungase lucutshungulwe ngayo, incazelo yezigaba Zezihloko Zedatha inhlango eubungula Ulwazi Lomuntu Siqu. kanye nezigaba zolwazi lomuntu siqu oluhlobene nezihloko zedatha ezinjalo kanye nabamukeli labo Ulwazi Lomuntu Siqu olunganikezwa kubo.

3. ISAKHIWO NEMISEBENZI

IsiKhwama Samandla Esikhulu (“**CEF**”) siyisigungu esisemthethweni, esilawulayo esasungulwa ngokoMthetho Wesikhwama Esimaphakathi Samandla, we-1977 (uMthetho wama-38 we-1977).

I-CEF inesibopho sezinkampani ezingaphansi ezisebenza kulo lonke uchungechunge lwenani lomkhakha wezemandla, ezakha i-CEF Group of Companies okuyilezi: - I-Petroleum Oil and Gas Corporation SOC Limited (“**PetroSA**”); i-South African Gas Development Company SOC Limited (“**iGas**”); i-South African Fuel Fund Association NPC (“**SFF**”); kanye ne-African Exploration and Finance Corporation SCO Limited (“**AEMFC**”) kanye ne-Energy Projects Division - yakha “i-CEF Group of Companies”, inhlanganisela yezemandla kazwelonke egxile kakhulu oketshezini, igesi, amalahle, ingqalasizinda namandla avuselelekayo/ahlanzekile. okuhloswe ngayo ukuqinisekisa ukuvikeleka kokuphakelwa kukagesi emnothweni waseNingizimu Afrika

Igunya leQembu le-CEF ukufaka isandla ekuphakeleni kukagesi eNingizimu Afrika kanye naseSifundazweni ngokuhlola, ukuthengwa, ukuthuthukiswa, ukumaketha kanye nokubambisana kwamasu. Igunya layo lisuselwa kuMthetho wama-38 we-1977 kanye neziqondiso zoNgqongqoshe.

Imisebenzi ye-CEF noma i-CEF Group yilena:

- Faka isandla ekuvikelekeni kokuphakelwa kwamandla. Nikeza ukusetshenziswa okuthengekayo, okufinyelelekayo, okuhlukahlukene kwemithombo yamandla eyinhloko.
- Yiba nguzakwethu wesu loMnyango Wezezimbiwa Namandla: hlinzeka ngemininingwane ekusekeleni ukuthuthukiswa kwenqubomgomo kanye nokulawulwa kanye nokuqaliswa kwamaprojekthi abalulekile.

- Iba yinkampani esimeme ngokwezimali: i-SOE eqinile kwezohwebo okungathenjela kuyo ukweseka ukuqaliswa kwezinqubomgomo nezinhlelo zoMnyango.
- Yehlisa ukuthembela ngokweqile kwezwe ezinhlanganweni zamazwe ngamazwe. Sebenza kulo lonke uchungechunge lwenani lamandla futhi unciphise ukwehluleka kwezimakethe.
- Qondanisa nezinjongo ezibanzi zikahulumeni (uHlelo Lokuthuthukiswa Kwezwe): ukusebenza njengenqola yokukhulisa umnotho, ukuqeda ububha kanye noguquko kwezomnotho.
- Nikeza ubuholi obucabangayo ekuthuthukisweni kwenqubomgomo yamandla nezinye izinhlelo zamandla.
- Ukubamba iqhaza ekuvikelekeni kokuphakelwa kukagesi (kumafutha awuketshezi negesi) futhi usekele ukuthuthukiswa noma ubuchwepheshe obusha bamandla ezweni.

I-CEF Group Executive Leadership Level ihlanganisa:

- Unobhala Wenkampani Yeqembu;
- Ihhovisi Lesikhulu Esiphezulu (Iqembu);
- Umphathi Wezezimali Weqembu;
- I-Executive Group Corporate Services;
- I-Executive Group Legal and Compliance; futhi
- I-Group Chief of Operation.

4. IMININGWANE YOKUXHUMANA

Ikheli Lendawo:

Block C, Upper Grayston Office Park
152 Ann Crescent
eStrathavon, eSandton
2031
eGoli

Ikheli Leposi:

PO Box 786141
Sandton
2146
Iningizimu Afrika

Ibhodi lokushintsha: +27 (10) 201 4700

Ifeksi: +27 (10) 201 4820

Ukuvikelwa Kolwazi Lomuntu Siqu kanye Nokuthuthukiswa Kokufinyelela Olwazini Imanuwali

I-imeyili: cefcomms@cefgroup.co.za

Isikhulu Solwazi: _____

I-imeyili:

IPhini leSikhulu Esibhekele Ulwazi: _____

I-imeyili:

5. IZINCAZELO

I-PAIA – Umthetho Wokukhuthazwa Kokutholakala Kolwazi, wezi-2000 (ovame ukubizwa ngokuthi “i-PAIA”)

I-POPIA – The Protection of Personal Information Act, 2013 (evame ukubizwa ngokuthi yi-“POPIA”)

CEF – Central Energy Fund

UMLAWULI WEZOKUBHALISA – Umlawuli Wolwazi (iNingizimu Afrika) yigatsha elizimele elisungulwe ngokweSigaba 39 soMthetho Wokuvikelwa Kolwazi Lomuntu Siqu 4 wezi-2013.

IKHOMISHINI YAMALUNGELO ABANTU – Ikhomishana YaseNingizimu Afrika Yamalungelo Esintu iyisikhungo sikazwelonke esisungulelwe ukweseka intando yeningi yomthethosisekelo. Lizibophezele ekukhuthazeni inhlonipho, ukugcinwa nokuvikelwa kwamalungelo abantu kuwo wonke umuntu ngaphandle kokwesaba noma ukuchema. Ikhomishana ibheka imithethonqubo ekhishwe uhulumeni.

I-VAT - Intela Yokwengeza Inani

IMALI EQINISEKILEYO - kusho imali enqunyelwe izinjongo zokukhiqiza kabusha kanye nokucinga nokulungisa, kanye nesikhathi esidingekayo esingaphezu kwamahora anqunyiwe okucinga nokulungisa irekhodi ukuze lidalulwe.

PFMA – Public Finance Management Act (PFMA), 1999 (Act No. 1 of 1999)

I-Group CEO - I-Chief Executive Officer, (i-CEO) iyisikhulu esiphezulu ku-CEF Group.

UMPHATHI WEZOLWAZI/IPHINI- noma maqondana negatsha likahulumeni lisho ihhovisi lezolwazi noma isekela lesiphathimandla solwazi njengoba kuhlangozwe ngokwesigaba 1 noma 17 noma inhlango ezimele isho inhloko yebandla elizimele njengoba kuhlangozwe esigabeni 1 sokuKhuthaza Umthetho Wolwazi Lokufinyelela.

DATA SUBJECT- kusho umuntu ulwazi lomuntu siqu oluhlobene naye.

6. UMHLAHLANDLELA WEKHOMISHINI YAMALUNGELO ABANTU YASENINGIZIMU AFRIKA

Noma yimuphi umuntu ofisa ukusebenzisa noma yiliphi ilungelo elihlongozwe eMthethweni Wokukhuthazwa Kokufinyelela Olwazini, wezi-2000 (“i-PAIA”), angathola ikhophi yomhlahlandlela wolwazi okhishwe yiKhomishana Yamalungelo Abantu ngalezi zilimi ezisemthethweni ezishiwo ngenhla, kusukela:

I-Human Rights Commission Private Bag 2700

Houghton 2041

Ucingo: 011-484 8300

Ifeksi: 011-484 7149

Iwebhusayithi: www.sahrc.org.za

7. Ikhomishana iyaqhubeka nokusebenzisana noMlawuli Wezokwazisa ukuze kuqinisekise ukudluliswa kahle kwemisebenzi ye-PAIA ngomhla zingama-30 kuNhlangulana wezi-2021 noma ngokushesha ngangokunokwenzeka ngemva kwalokho . **UMLAWULI WEZINGA**

I-Information Regulator (iNingizimu Afrika) iyinhlangano ezimele esungulwe ngokweSigaba 39 soMthetho Wokuvikelwa Kolwazi Lomuntu Siqu 4 wezi-2013. Ingaphansi koMthetho kanye noMthethosisekelo kuphela futhi inesibopho sokuziphendulela esiGungwini Sikazwelonke.

I-Information Regulator, phakathi kokunye, inikezwe amandla okuqapha kanye nokuphoqelela ukuthotshelwa kwezinhloko zikahulumeni nezizimele ngezinhlinzeko zoMthetho Wokukhuthaza Ukutholakala Kolwazi , wezi-2000 (uMthetho wesi-2 wezi-2000), kanye noMthetho Wokuvikelwa Kolwazi Lomuntu Siqu, wezi-2013 (uMthetho 4 ka-2013).

8. INCAZELO YAMAREKHODI ABANJWE

Ulwazi, olungatholakali kalula, lungacelwa ngokuhambisana nenqubo ebekwe ngokoMthetho Wokukhuthazwa Kokutholakala Kolwazi.

Amakhophi amafomu anqunyiwe okufanele agcwaliswe ukuze kuthunyelwe isicelo ayatholakala ku-Information Officer/ IPhini Lesikhulu Esibhekele Ulwazi Sesikhwama njengoba kushiwo ngenhla.

Ulwazi lubanjiwe:

8.1 Izindaba Zababambiqhaza NezokuXhumana

- Ukuzibophezela Komphakathi, Uxhaso kanye Noxhaso Lwemicimbi
- Isu lababambe iqhaza kanye Nokuxhumana

- Izinhlelo Zokumaketha Nokuthengisa
- Ibhulokhi Yokuxhumana Yangaphakathi kanye Nesiqeshana Esisha

8.2 Ezezimali

- Isitatimende Sezimali Esidlule Nesamanje
- Olunye ulwazi oludingwa yi-PFMA ekubikeni nasekuhleleni imibhalo yonyaka
- Izinqubomgomo Zezezimali Ezigunyaziwe
- Ukuphathwa Kwempahla kanye Nokuqashiswa Kwempahla
- Amathenda akhishiwe kanye nama-RFQ's
- Ibhodi kanye Nesakhiwo Sezimali

8.3 Ezabasebenzi kanye Nokuphatha

- I-Organogram
- Izinqubomgomo Nezinqubo Zokuqondisa Izigwegwe
- Uhlelo Lokuqashwa Ngokulingana
- Uhlelo Lokuthuthukiswa Kwabesifazane Nentsha
- Uhlelo Lokufunda Nokuthuthukiswa

8.4 Amarekhodi Wohlelo Lwebhizinisi kanye Namasu

- Ukusebenza Kwenhlangano kanye Nezinhlelo Zebhizinisi
- Imodeli Yesevisi Ehlanganyelwe
- Isu Lebhizinisi
- Uhlelo Lokuthuthukiswa Kwebhizinisi
- I-Shareholder Compact
- Iziqondiso zabaninimasheya
- Igunya Lebhizinisi

8.5 Ukulawula, Ukuhambisana Nemisebenzi Yomthetho

- Uhlaka Lokuthobelana Nomthetho
- Izinqubomgomo Nezinqubo
- Isivumelwano Soxhaso
- Imemorandamu Yokuqondisisa
- Ubambiswano kanye Nokulingana
- Uhlu Lwabanikazi Bamasheya kanye Nolwazi
- Isivumelwano Sokubambisana
- Izinhlelo Zezempilo Nokuphepha Emsebenzini
- Ulwazi Nezindaba Zezinga Eliphezulu Lokumangalelwa
- Iziqondiso, Umyalelo Wenkantolo kanye Nezinqumo
- Izivumelwano zokungadaluli kanye nezokugcinwa kuyimfihlo

8.6 Izinkonzo Zonobhala

- Unobhala Wenkampani
- Ukuphathwa Kwamabhodi kanye Nokuphatha

9. AMAREKHODI AKHONA NGEMIBANDELA YESIGABA 15 SE-PAIA

UNgqongqoshe kufanele, ngokweSigaba 15 (2) se-PAIA, ashicilele kuGazethi Kahulumeni isaziso samarekhodi atholakala ngokuzenzakalelayo.

Ulwazi luyatholakala kusizindalwazi soMnyango Wezimbiwa, Izinsiza kanye Namandla-
www.dmr.gov.za

Ukuvikelwa Kolwazi Lomuntu Siqu kanye Nokuthuthukiswa Kokufinyelela Olwazini Imanuwali

Amarekhodi atholakala ku-CEF noma kusizindalwazi se-CEF Group- www.cefgroup.co.za

Amarekhodi atholakala ngaphandle kwesicelo esisemthethweni:

- Imibiko Yonyaka edlule neyamanje
- Umbiko wentengo kaphethiloli wanyanga zonke
- Amathenda amanje nakhishiwe
- Izikhala

Ulwazi oluvamile:

- Ukukhishwa Kwabezindaba
- Abaphathi Abaphezulu
- ibhodi labaqondisi
- Izaziso Zomphakathi

10. IZINKONZO EZINIKEZWA EMALUNGU OMPHAKATHI

Iwebhusayithi ye-CEF noma ye-CEF Group ihlela futhi iqondise izindaba zomphakathi ezindaweni ezine ezibalulekile:

- Imfundo Yasebuntwaneni Nesisekelo
- Ukwakhiwa kwamakhono nokuthuthukiswa kwamakhono ukuze kuzuze umnotho
- Ukwesekwa kokuvikeleka kwamandla kanye nobuhlakani bemvelo
- Impilo Nokuphila.

Umbandela wokukhetha kanye namafomu okufaka izingcingane angatholakala kusizindalwazi se-CEF noma se-CEF Group: www.cefgroup.co.za

11. IZINQUBO ZOKUCELA ULWAZI

Umfakisiselo kumele ahambisane nazo zonke izidingo zenqubo eziqokethwe eMthethweni mayelana nesicelo sokuthola irekhodi. Umfakisiselo kufanele agcwalise ifomu elinqunyiwe elifakwe lapha kuSithasiselo 1 futhi alethe okufanayo kanye nokukhokhwa kwemali yesicelo kanye nediphozithi, uma kunesidingo kumphathi wolwazi ekhelini leposi noma lendawo, inombolo yefeksi noma ikheli le-imeyili elishiwo lapha. Ifomu elinqunyiwe kufanele ligcwaliswe imininingwane eyanele ukuze okungenani isikhulu sezolwazi sikwazi ukuhlonza:

- Irekhodi noma amarekhodi aceliwe;
- Umazisi womfakisiselo;
- Iyiphi indlela yokufinyelela edingekayo; futhi
- Ikheli leposi noma inombolo yefeksi yomfakisiselo.

A umceli kufanele isimo lokho yena noma yena idinga i ulwazi phakathi ukuhleleka ku ukuzi vocavoca noma vikela kulungile,

futhi ngokucacile isimo ini i imvelo kwe i kwesokudla kuyinto ngakho ku kube ezivocavoca noma kuvikelwe.

I umceli kufanele futhi inikeze incazelo yokuthi kungani irekhodi eliceliwe lidingeka ukuze kusetshenziswe noma kuvikelwe lokho kwesokudla.

I-CEF noma i-CEF Group izocubungula isicelo zingakapheli izinsuku ezingama-30 (amashumi amathathu), ngaphandle uma umfakisiselo ebeke izizathu ezikhethekile ezingagculisa isikhulu sezolwazi ukuthi izimo zisho ukuthi lesi sikhathi singalandelwa.

Umceli uzokwaziswa ngokubhaliwe ukuthi ukufinyelele ukutholile ukunikile noma kwenqatshiwe. Uma, ngaphezu kwalokho, umfakisiselo edinga izizathu zesinqumo nganoma iyiphi enye indlela, kufanele asho i indlela futhi i imininingwane ngakho okudingekayo.

Ukuvikelwa Kolwazi Lomuntu Siqu kanye Nokuthuthukiswa Kokufinyelela Olwazini Imanuwali

Uma a isicelo kuyinto yenziwe ku egameni kwe omunye umuntu, umfakisisicelo kufanele alethe ubufakazi besikhundla umfakisisicelo enza ngaso isicelo ngendlela egculisayo isikhulu.

Uma umuntu engakwazi ukugcwalisa ifomu elinqunyiwe ngenxa yokungakwazi ukufunda nokubhala noma ukukhubazeka, lowo muntu angenza isicelo ngomlomo esikhulwini solwazi.

Imali yesicelo ekhokhwa ezinhlakeni zikahulumeni ngama-R35. Umfakisisicelo angafaka isikhalo sangaphakathi, lapho kufanele, noma afake isicelo enkantolo ngokumelene nethenda noma ukukhokhwa kwemali yesicelo.

Ngemva kokuba isikhulu sezokwazisa sesenze isinqumo ngesicelo, umfakisisicelo kufanele aziswe ngaleso sinqumo ngendlela umfakisisicelo ayefuna ukwaziswa ngayo. Incwadi yokukhuthaza ukutholakala kolwazi.

Uma isicelo samukelwe, kufanele kukhokhwe enye imali yokufinyelela ekusesheni, ekulungiseni, ekukhiqizweni kabusha kanye nanoma yisiphi isikhathi eseqe amahora anqunyiwe okucinga nokulungisa irekhodi ukuze lidalulwe.

I-CEF noma i-CEF Group, zingakapheli izinsuku ezingama-30 (amashumi amathathu) kutholwe isicelo, izonquma ukuthi iyasivuma noma iyasiqabela isicelo futhi inikeze isaziso ngezizathu (uma kudingekile) zalokho.

Isikhathi sezinsuku ezingama-30 (amashumi amathathu) lapho i-CEF noma i-CEF Group kufanele inqume ukuthi inikeze noma yenqabe a isicelo, kungenzeka kube kunwetshiwe okwe a ngokuqhubekayo periodof hhayi Okuningi kuna izinsuku ezingama-30 (amashumi amathathu). uma i isicelo kuyinto okwe a enkulu ubuningi kwe ulwazi, noma i isicelo idinga ukuseshwa kolwazi olugcinwe kwelinye ihhovisi le-CEF noma leQembu le-CEF (ngaphandle kwehhovisi elikhulu) futhi ulwazi ngeke lutholakale ngokufanelekile phakathi nenkathi yokuqala yezinsuku ezingama-30 (amashumi amathathu). Isikhulu sezolwazi sizokwazisa umfakisisicelo ngokumbhalela uma kunesidingo sokunwetshwa.

12. IMIGOMO YOKUCELA KANYE NOKUQUBUZA KA-POPIA

Ngokwesigaba 14 & 51 soMthetho Wokukhuthazwa Kokufinyelela Olwazini, wezi-2000 futhi sifundwe kanye neSigaba 4(1) (C) seMithethonqubo ye-POPIA, 2013, ukuze kubhekwane nezidingo zoMthetho Wokuvikela Ulwazi Lomuntu Siqu, wezi-2013.

Ukwenqaba ukucutshungulwa kolwazi lomuntu siqu ngokwe-POPIA

- Isihloko sedatha esifisa ukuphikisa ukucutshungulwa kolwazi lomuntu siqu ngokwemigomo yesigaba 11(3)(a) soMthetho, kufanele sihambise ukuphikisa kuhlangothi olunesibopho ngeFomu **loku-1** .
- Uhlangothi olunesibopho, noma umuntu oqokiwe, kufanele anikeze lolo sizo olufanele njengoba ludingeka, mahhala, ukuze idatha ikwazi ukwenza isiphikiso ngeFomu **loku-1** .

Isicelo sokulungiswa noma ukususwa kolwazi lomuntu siqu noma ukucekelwa phansi noma ukususwa kwerekhodi lolwazi lomuntu siqu ngokwemibandela ye-POPIA

- Isihloko sedatha esifisa ukucela ukulungiswa noma ukusulwa kolwazi lomuntu siqu noma ukucekelwa phansi noma ukususwa kwerekhodi lolwazi lomuntu siqu ngokwesigaba sama-24(1) soMthetho, kufanele athumele isicelo kuhlangothi olunesibopho eFomu **lesi-2**.
- Uhlangothi olunesibopho, noma umuntu oqokiwe, kufanele anikeze lolo sizo olunengqondo, njengoba ludingeka mahhala, ukuze unike amandla idatha engaphansi kokugcwaliswa kweFomu **lesi-2**.

Isicelo semvume yesihloko sedatha yokucubungula ulwazi lomuntu siqu ngokwemibandela ye-POPIA

- Ingxenye enesibopho efisa ukucubungula ulwazi lomuntu siqu lwesihloko sedatha ngenjongo yokumaketha ngokuqondile ngokuxhumana ngogesi kufanele ngokwesigaba 69(2) soMthetho athumele isicelo semvume ebhaliwe kuleyo datha yesihloko eFomu **lesi-4**.

Ukuhanjiswa kwesikhalazo ngokwe-POPIA

- Noma yimuphi umuntu ofisa ukuhambisa isikhalazo esihlongozwe esigabeni 74(1) soMthetho kufanele ahambise lesi sikhalo kuMlawuli ngeNgxenye **I yeFomu lesi-5** .
- Uhlangothi olunesibopho noma isihloko sedatha esifisa ukuhambisa isikhalazo esihlongozwe esigabeni 74(2) soMthetho kufanele sihambise lesi sikhalo kuMlawuli ngeNgxenye **II yeFomu lesi-5** .

Umlawuli osebenza njengomxhumanisi phakathi nophenyo ngokwePOPIA

- Uma ngesikhathi sophenyo lwesikhalo uMlawuli enquma ukusebenza njengomxazululi ngokwesigaba 76(1)(b) soMthetho, futhi abize umhlangano wokubuyisana, uMlawuli kufanele, ngokushesha ngangokunokwenzeka, azise isihloko sedatha kanye nengxenye enesibopho ethintekayo esikhalazweni **esiseFomu lesi-6** salokhu okulandelayo:

(a) isinqumo soMlawuli sokusebenza njengomxazululi odabeni; futhi

(b) usuku, isikhathi kanye nendawo yomhlangano wokubuyisana.

- Umlawuli-

(a) ingase ihlanganise izikhalazo ezihlukene, okusolwa ukuthi zihlobene nokugxambukela okufanayo ekuvikelweni kolwazi lomuntu siqu yinhlangano efanayo enesibopho, ukuze kubhekwane nezikhalazo ezinqubweni ezifanayo zokubuyisana;

(b) kumele aqinisekise ukuthi bonke abantu abanelungelo lokuthamela umhlangano wokubuyisana bayaziswa ngesikhathi esifanele, ngosuku, isikhathi kanye nendawo yomhlangano;

(c) lingacela zonke izincwadi ezifanele eziphathelele nesikhalazo kusihloko sedatha kanye nohlangothi olubhekele; futhi

(d) angaxoxisana nezinhlangothi mathupha, ngendlela yokuxhumana ngogesi, noma nganoma iyiphi enye indlela ebonakala ifanelekile.

- Lapho umhlangano wokubuyisana uhluleka ukwenzeka, uMlawuli kufanele ahlele olunye usuku futhi azise abantu abanelungelo lokuthamela umhlangano wokubuyisana ngokufanele.

- Umlawuli kufanele akhiphe isitifiketi sokubuyisana eFomu **lesi-7** ngesikhathi esifanele ngemva kosuku lokuphothulwa komhlangano wokubuyisana.

- Uma isikhalo singaxazululeki, noma izinhlangothi zombili noma zombili zingawuthanga umhlangano wokubuyisana, uMlawuli kufanele aqhubeke nesikhalo njengoba kuhlinzekelwe ngokwesigaba sama-76 soMthetho.

Izinqubo zangaphambi kophenyo zoMlawuli ngokwe-POPIA

- Uma uMlawuli ehlose ukuphenya noma yiluphi udaba oluhlongozwe eSahlukweni se-10 soMthetho, uMlawuli kufanele ngokwesigaba 79 soMthetho, azise izinhlangothi uphenyo oluphathelele naleyo nhloso eNgxenyeni **I yeFomu lesi-8** ngaphambi kokwenza uphenyo.

- UMLawuli kufanele azise uhlangothi olubhekele uphenyo oluqondene nalo eNgxenyeni **II yeFomu lesi-8** lesikhalazo, noma udaba lophenyo, futhi kufanele azise uhlangothi olubhekele icala ngelungelo lokuhambisa impendulo ebhaliwe esikhalazweni noma kusihloko. udaba lophenyo esikhathini esibekelwe uMlawuli.

Ukuqedwa kwezikhalazo ngokwe-POPIA

- Uma kuvela esikhalazweni noma kunoma iyiphi impendulo ebhalwe phansi yesikhalo ngaphansi kwesigaba 79(b)(ii) soMthetho noma ngesikhathi somhlangano wokubuyisana, ukuze kube nokwenzeka ukuba kutholwe isinxephezelo phakathi kwabathintekayo futhi uma kufanele, iziqinisekiso ezigculisayo. okuhlongozwe esigabeni 80 soMthetho, uMlawuli angaxoxisana nezinhlangano mathupha, ngendlela yokuxhumana ngogesi, noma nganoma iyiphi enye indlela ebonakala ifanelekile ukuze azame ukuthola isinxephezelo futhi uma kufanele, iziqinisekiso ezigculisayo njengoba kuhlongozwe esigabeni 80 soMthethosisekelo. uMthetho.
- Uma ngesikhathi senqubo okukhulunywe ngayo kumtheshwananqubo (1) uMlawuli enquma ukubiza umhlangano wokuxazulula, uMlawuli kufanele, ngokushesha ngangokunokwenzeka, azise isihloko sedatha kanye nohlangothi olunesibopho ngeFomu **9** ngosuku, isikhathi. kanye nendawo yomhlangano wokuxazulula.
- Ngenhloso yokuqulwa kwecala, uMlawuli unamandla afanayo omxazululi ahlolongozwe ezimisweni zomthethonqubo (2) kuya ku-(3) zoMthethonqubo wesi-8.
- UMLawuli kufanele akhiphe isitifiketi sokukhokhelana izikweletu eFomu **le-10** ngesikhathi esifanele ngemva kosuku lokuphothulwa komhlangano wokunxeshezela.
- Uma kungekho sivumelwano nesiqiniseko esiqinisekisiwe noma uma izinhlangothi zombili zingafisanga ukwethamela umhlangano wokuxazulula, uMlawuli kufanele aqhubeke nodaba njengoba kuhlinzekiwe ngokwesigaba sama-76 soMthetho.

Ukuhlola ngokwe-POPIA

- Isicelo sokuhlolwa ngokwesigaba 89(1) soMthetho kufanele sithunyelwe kuMlawuli ngeNgxenyeni **1 yeFomu 11**.
- UMLawuli kufanele azise umfakisicelo ngeNgxenyeni **II yeFomu le-11** uma enqume ukwenza ukuhlolwa-
 - (a) ukuziqalela kwayo; noma
 - (b) njengoba iceliwe ngokomthethonqubo (1);

phakathi nesikhathi esiphusile kusukela ngosuku isinqumo esenziwa ngaso,

- Isikhathi sokuhlola sizonqunywa nguMlawuli ngokwesisekelo secala ngalinye.
- UMlawuli kufanele azise umfakisiselo noma uhlangothi olubhekele (uma kungeyena umfakisiselo) nganoma yisiphi isinqumo esithathiwe, noma isinyathelo esithathiwe, noma umbono owenziwe eFomu **12** ngesikhathi esifanele kusukela ngosuku okwathathwa ngalo isinqumo noma isinyathelo noma umbono owenziwe ngawo.

Ukwazisa izihlangothi ngentuthuko mayelana nophenyo ngokwe-POPIA

- Ngesikhathi sopenyo, uMlawuli kufanele phakathi nesikhathi esifanele kusukela ngosuku lwesinqumo noma isinyathelo esithathwayo-
 - (a) agcine ummangali, isihloko sedatha (uma kungeyena ummangali) kanye nohlangothi olubhekele icala ngokuqhubekayo ngophenyo; futhi
 - (b) azise ummangali, isihloko sedatha (uma kungeyena ummangali) kanye nohlangothi olubhekele icala ngomphumela wophenyo.
- Izaziso ezihlongozwe kwisigatshana somthethonqubo (1) kufanele zihanjiswe emakhelini aqokiwe ommangali, isihloko sedatha kanye nokweluleka komuntu onesibopho—
 - (a) kuFomu **13** ukuthi isaziso sokuphoqelela angeke sikhishwe ngokwesigaba 94(a) soMthetho;
 - (b) eFomu **14** ukuthi isikhalazo sidluliselwe eKomidini Lokuphoqelela ngokwesigaba 92 soMthetho;
 - (c) eFomu **15** ukuthi isaziso sokuphoqelela sikhishwe ngokwesigaba 95 soMthetho;
 - (d) eFomu **16** lapho isaziso sokuphoqelela sikhanseliwe noma sehlukile ngokwemibandela yesigaba
 - (e) eFomu **17** ukuthi isikhalazo sifakwe ngokumelene nesaziso sokuphoqelela sokucinywa noma ukushintshwa kwesaziso ngokwesigaba sama-97 soMthetho;
 - (f) **Efomini le-18** ukuthi isikhalazo esiphikisana nesaziso sokuphoqelela sivunyelwe nokuthi isaziso sokuphoqelela sifakwe esikhundleni ngokwesigaba sama-98 soMthetho; noma
 - (g) kuFomu **19** lapho isikhalazo sichithiwe ngokwesigaba 98 soMthetho.

13. UKUBAMBA IQHAZA EKWENZENI INQUBOMGOMO KANYE NOKUSEBENZISA AMANDLA

I-CEF noma iQembu le-CEF inquma inqubomgomo futhi lisebenzisa amandla eliwanikezwe nguMthetho Wesikhwama Samandla Esikhulu kanye neziqondiso zoNgqongqoshe futhi isizwa amakomiti amancane ahlukahlukene, kuyilapho izinqumo zithathwa yi-CEO Yeqembu kanye nabanye abasebenzi.

1. IZIMALI EZIMISWE

Kungase kudingeke ukuthi ukhokhe izimali zokufinyelela kumarekhodi ngokwe-PAIA.

Lezi zimali zimi kanje:

Imali yesicelo - uma isicelo siwukuthola irekhodi eliqukethe ulwazi lomuntu siqu mayelana nomfakisicelo, angeke ayikhokhe imali yesicelo. Noma yisiphi esinye isicelo kufanele sihambisane nemali yesicelo edingekayo, okuyi-R35.00 njengamanje;

Imali yokufinyelela - uma isicelo sivunyiwe kufanele kukhokhwe imali yokufinyelela ukuze kukhiqizwe kabusha amarekhodi kanye nesikhathi esingaphezu kwehora elilodwa lokucwaninga nokulungisa amarekhodi ukuze adalulwe. Lapho isikhathi sokulungiselela amarekhodi ukuze adalulwe kungenzeka sidlule amahora ayisithupha, idiphozithi yengxenyeyodwa kwezintathu yemali yokufinyelela okulindelekile ingase idingeke;

- Ulwazi, ngaphandle kwalolo olutholakala kalula kusizindalwazi se-CEF noma seQembu le-CEF, lutholakala ngamakhophi kuphela ngemali engu-R0.60 ngekhasi kanye ne-VAT kanye neposi; futhi

Ngokwesigaba 111 se-POPIA, uNgqongqoshe angase, kuncike esigabeni 113 futhi ngemva kokubonisana noMlawuli, anqume izimali okufanele zikhokhwe yizihloko zedatha kumaqembu anesibopho kanye nakuMlawuli.

Isihloko sedatha esicela ukufinyelela kulwazi lwaso siqu sikhululekile ekukhokheni imali.

Abantu abahola ngaphansi kuka-R14 712 ngonyaka, uma bengashadile kanye/noma abantu abahola u-R27 192 ngonyaka, uma beshadile noma abaphila naye ukuphila nabo bayakhululwa ekukhokheni imali yesicelo.

Sicela ubhekisele ku-Annexure 2 ukuze uthole incazelo ephelele yezimali zezinhlangano zomphakathi.

2. AMAKHAMBI

Uma isicelo solwazi ngokwe-PAIA kanye ne-POPIA sikhishwe yi-CEF Group, umfakisicelo angakwazi, zingakapheli izinsuku ezingama-60 nangefomu elinqunyiwe futhi ephikisana nokukhokha kwemali enqunyiwe yesikhalazo, afake isikhalo sangaphakathi ngesinqumo sesikhulu sezolwazi ngokuhambisana. nezinhlinzeko zesigaba 75 se-PAIA. Uma isikhalo sangaphakathi sifakwa ngemva kokuphela kwesikhathi esinqunyiwe, i-CEF, ngesizathu esihle esibonisiwe, izokuvumela lokho kufakwa sekwephuzile.

3. AMAFOMU/ IZITHANGO

I-PAIA

Ifomu A – ngokwe-PAIA

Ifomu B- Isaziso sesikhalazo sangaphakathi

Ifomu D – ngokwe-PAIA

IGazethi Kahulumeni: isaziso samarekhodi atholakala ngokuzenzakalelayo Isaziso seGazethi Yezimali Ezinqunyiwe

I-POPIA

Ifomu 1- Ukwenqaba ukucutshungulwa kolwazi lomuntu siqu

Ifomu 2- Isicelo sokulungiswa noma ukususwa kolwazi lomuntu siqu

Ifomu 4- Ukuthengisa okuqondile ngemvume yokuxhumana ngogesi

Ifomu 5- Isikhalazo esimayelana nokuphazanyiswa Ukuvikelwa Kolwazi Lomuntu

Ifomu lesi-6 - Umlawuli osebenza njengoMxhumanisi

Ifomu 7- Isaziso emaphathini- Ukubuyisana

Ifomu lesi-8- Isaziso esiya ezinhlanganweni ezinenhloso yoMlawuli ukuthi aphenye ngesikhalo

Ifomu 9- Isaziso emaqenjini: umhlangano wokuxazulula

Ifomu le-10 - Isitifiketi sokukhokha

Ifomu 11- Isicelo sokuhlolwa

Ukuvikelwa Kolwazi Lomuntu Siqu kanye Nokuthuthukiswa Kokufinyelela Olwazini Imanuwali

Ifomu 12-umphumela noma isinqumo esenziwe

Ifomu 13- Isaziso sokuphoqelela

Ifomu 14- Ukudluliselwa Ekomidini Lokuphoqelela

Ifomu 15- Isaziso sokuphoqelelwa kweSigaba 95

Ifomu 16- Isaziso sokuphoqelela esikhanseliwe

Ifomu 17- Isikhalazo sifakwe ngokumelene nesaziso sokuphoqelela

Ifomu 18- Ukubekela eceleni isaziso sokuphoqelela

Ifomu 19- Isaziso sokuchithwa kwesikhalazo

Ukutholakala kwe Imanuwali

Imanuwali iyatholakala ukuze ihlolwe, ngesaziso esiphusile, ehhovisi le -CEF noma le-CEF Group mahhala. Amakhophi ebhukwana le -CEF noma le-CEF Group nawo ayatholakala ku-SAHRC kanye ne-Information Regulator.

Ukugunyazwa

(Igama nesibongo)

(Isikhundla)

**KUSAYINELWE NGENXA YE-CEF NGALOLU ____ USUKU LUKA-
_____ 2021.**